RFP #04-WS-01
CBDA Watershed Program Partnerships Seminar Series

Responses to Additional Questions Received

Who will own the materials produced by the Contractor?

> *The State of California will own all products produced specifically for this project.*

The RFP is not clear regarding the level of onsite support required from the contractor at the three training seminars. It would seem beneficial for a contractor representative to attend, and even assist in facilitating sessions, delivering presentations, and assisting the relevance of the material presented. This could add to the total number of hours needed for budgeting purposes. Is there an expectation of contractor attendance/participation? If so, how many individuals should be there? Will the seminar be facilitated by contractor staff?

> *On-site support is not a part of this RFP. To the extent that observing the Seminar is useful to the vendor, they are welcome to attend. But it is not the intent of this RFP that the vendor will participate in the delivery of any part of Seminar instruction.*

Task 6 discusses the "design of up to six additional Web-based training modules for continuing education purposes." Can you roughly estimate either the size of the Web-based modules (e.g., # of slides) or the number of support hours needed? We generally use 24-35 slides per module for our other Web-based watershed training programs. Let us know if significantly more slides are anticipated for each module, and if production of any videos or other high-end elements will be expected.

> *For information regarding the design of Web-based training modules, refer to Task 6 of the RFP. Task 6 describes that each module should contain up to 30 scenes and be designed for student interactivity. Support hours must be estimated based on the Vendor's confidence in the reliability and clarity of the products developed. The support hours in Task 7 are intended as overall support provided as necessary to fully utilize the products developed through this RFP.*