

**CONSIDERATION OF A RESOLUTION AUTHORIZING THE DIRECTOR, OR  
DESIGNEE, TO EXECUTE WORK ASSIGNMENT 2, UNDER TASK ORDER 10, FOR  
DELTA IMPLEMENTATION PLAN AND INTEGRATION  
Agenda Item: 10**

**Meeting Date: 8-14-03**

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**Summary:** This resolution would authorize the Director, or designee, to execute a work assignment under an existing contract with CH2M Hill, Inc., to provide activities related to Bay-Delta integration and preparation of the Delta Implementation Plan.

**Recommended Action:** Adopt Resolution 03-08-55.

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**Staff Recommendation:** Staff recommends the Authority adopt the attached resolution, approving the proposed scope of work related to Delta Implementation Plan and Integration Process.

**Background**

The Delta Implementation Plan is a draft regional implementation plan that needs to be updated and streamlined to better meet the needs of the Bay-Delta implementing agencies and to address issues raised by Delta interests. In addition, there is a need to systematically address Delta integration and science issues on an on-going basis and to implement a Delta outreach strategy. The need to improve integration between program elements was one of the major comments by the Bay-Delta Public Advisory Committee when it considered the multi-year work plan. This work assignment would provide consulting resources to complete these tasks.

This work will be completed through the Architecture and Engineering contract with CH2M Hill by consultants who have the depth and breadth of experience with the Bay-Delta Program necessary to complete this work.

**Fiscal Information**

**Funding Source:** General Fund

**Term:** July 1, 2003 to June 30, 2005

**Total Amount:** \$849,530.00

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**List of Attachments**

Proposed Scope of Work

**Contact**

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**CALIFORNIA BAY-DELTA AUTHORITY**  
**RESOLUTION NO. 03-08-55**

CONSIDERATION OF A RESOLUTION AUTHORIZING THE DIRECTOR, OR DESIGNEE, TO EXECUTE WORK ASSIGNMENT 2, UNDER TASK ORDER 10, FOR DELTA IMPLEMENTATION PLAN AND INTEGRATION

**WHEREAS**, the Department of Water Resources, CALFED Bay-Delta Program, executed Contract No. 4600002623 with CH2M Hill, Inc., to provide environmental analysis, scientific and technical services, and engineering for oversight and coordination related to the Bay-Delta Program; and

**WHEREAS**, the Authority is statutorily authorized to conduct oversight and coordination related to the Bay-Delta Program; and

**WHEREAS**, the Authority will consider accepting assignment of Contract No. 4600002623 (CH2M Hill) from the Department of Water Resources; and

**WHEREAS**, implementation of the Bay-Delta program elements in the Delta Region requires close coordination and integration between the program elements and with the needs and interests of the Delta stakeholders; and

**WHEREAS**, there is a need for a Delta Implementation Plan, as well as continuing outreach;

**NOW, THEREFORE, BE IT RESOLVED** that the Authority authorizes the Director, or designee, to execute Work Assignment 2, under Task Order 10 of Contract No. 4600002623 for Delta Implementation Plan and Integration, as generally described in the attached proposed scope of work, for an amount not to exceed \$849,530.00, subject to appropriation of adequate funds.

**CERTIFICATION**

The undersigned Assistant to the California Bay-Delta Authority does hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the California Bay-Delta Authority held on August 14, 2003.

Dated:

Heidi Rooks  
Assistant to the California Bay-Delta Authority

**Attachment 1**  
**Delta Implementation Plan and Integration**  
**Work Assignment 2, Task Order 10**  
**Proposed Scope of Work**

**1. Description of Work Assignment and Relationship to Task Order**

The services to be completed under this Work Assignment are to develop and implement tools to promote coordination and integration of the many interrelated and interdependent programs in the Delta Region.

**2. Scope of Work**

The Contractor will implement the Coordination and Integration Plan to integrate Delta improvements and will complete the Delta Implementation Plan. Subtasks are as follows:

**Subtask a:** Contractor shall implement the Coordination and Integration Plan to integrate Delta improvements so that conveyance, ecosystem restoration, water quality, storage, water use efficiency, water transfers, levees, watersheds, and other Bay-Delta activities are linked and integrated appropriately. Contractor shall update the Coordination and Integration Plan so it also addresses opportunities to integrate Bay-Delta actions with the needs and interests of the Delta stakeholders. Contractor shall convene a technical integration subgroup, develop specific questions and linkages for them to consider and prepare recommendations on, identify action items to address these questions and linkages, track the action items, and regularly report on the status of the action items.

**Subtask b:** Contractor shall complete the draft Delta Implementation Plan to ensure that it is strongly supported by regional interests, describes the integration of Bay-Delta programs, directs readers to sources where they can get up to date information on individual Bay-Delta actions or program elements, and describes the process that the Bay-Delta implementation agencies use to integrate their activities with the needs and interests of Delta stakeholders. The Delta Implementation Plan may identify specific technical issues related to integration between two Bay-Delta programs or between a Bay-Delta program and a Delta interest that should be referred to the technical integration group developed under Subtask (a) in this Work Assignment. This task will be closely coordinated with the Delta Protection Commission, other stakeholder groups, Bay-Delta Program Managers, Regional Coordinators, and agencies to ensure that it integrates regional interests with broader Bay-Delta objectives. The Delta Implementation Plan will be oriented towards Delta stakeholders and others interested in Bay-Delta implementation in the Delta from a broad perspective.

**Subtask c:** Contractor shall complete the design and implementation of a public outreach strategy relative to the Delta Implementation Plan to ensure acceptability to local government, non-governmental organizations, special districts and other Delta stakeholders. The outreach strategy shall include identification of key stakeholders and outreach strategies tailored to those stakeholders to ensure that they are familiar with the Delta Implementation Plan, to get their

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reaction to the revised draft, and to identify any additional elements that various stakeholders want included in the plan to address their interests. The outreach strategy will include identification of coordinated outreach with development of the Delta Regional Ecosystem Restoration Plan and with planning efforts being implemented by the Delta Protection Commission to address recreation planning for the Delta or by the American Farmland Trust to address viability of agricultural uses in the Delta.

**Subtask d:** Contractor shall develop a specific subsection of the Coordination and Integration Plan that identifies key scientific uncertainties relevant to restoration and conveyance. Contractor shall design a systematic approach to incrementally answering those questions and integrating the answers into planning and implementation. This specific subsection will be prepared in close coordination with the Bay-Delta Science Program and the implementing agencies.

**Subtask e:** Work with other Regional Coordinators and Program Managers to integrate the Bay-Delta Program and other activities within the Delta and across regions as part of the preparation of multi-year program plans.

**Subtask f:** Attend meetings and where appropriate make presentations relating to Delta improvement activities to groups such as technical teams, workshops, Program Managers, Bay Delta Policy Advisory Committee, Management Group, management subgroups, the California Bay-Delta Authority, outreach meetings, and other Bay-Delta activities.

**Subtask g:** Assist the Delta Outreach Coordinator to plan and schedule Delta outreach meetings, prepare outreach materials, and set strategy to involve all Delta stakeholders.

**Subtask h:** Develop materials related to the Delta for presentations, quarterly and annual reports, quarterly tracking system, and those requested by managers.

### **3. Deliverables**

Deliverables for each of these subtasks are presented in Table 1, attached. Deliverables may include the production of documents including technical memoranda, memoranda, reports, and surveys. For every document deliverable listed in Table 1, the Contractor shall provide the following interim deliverables in electronic format compatible with Office 2000 and in the listed sequence:

- Outline
- Preliminary Draft
- Final Draft
- Final Document

The Contractor shall incorporate review comments from the Bay-Delta Program Manager on each of these interim deliverables and obtain approval from the Bay-Delta Program Manager for each step of this sequence.

**4. Term**

The term of the Work Assignment shall be for 2 years, commencing on July 1, 2003.

**5. Total Amount**

The total amount payable under this Work Assignment shall be no greater than \$849,530.00.

**6. Invoicing Procedures**

Invoices must be submitted in accordance with the Contract's Budget Detail and Payment Provisions and include the Contract Number, Task Order Number, and Work Assignment Number. If a work assignment includes more than one task order, invoices must be submitted for each task order.

**7. Representatives**

CBDA Project Manager:  
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